

KIMBLE COUNTY COMMISSIONERS COURT
REGULAR MEETING – DECEMBER 12, 2023 @ 9:00 AM

The Honorable Commissioners Court met on the above date and time in the County Courtroom at 501 Main Street, Junction, TX 76849. The following minutes were taken with regard to that meeting and are reflected below as accurately and to the best of my ability below:

COURT PRESENT:

Commissioner Precinct 1 Brayden Schulze
Commissioner Precinct 2 Kelly Simon
Commissioner Precinct 3 Dennis Dunagan
Commissioner Precinct 4 Kenneth Hoffman (appeared later)
County Judge Hal A. Rose
County/District Clerk Karen E. Page

ELECTED OFFICIALS PRESENT:

Sheriff Castleberry
County Attorney Andrew Heap
Treasurer Billie Stewart

VISITORS: SEE ATTACHED LIST (If Applicable)

AGENDA ITEMS:

1. Call to order.

- a. County Judge Hal Rose called the meeting to order at 9:02am
- b. Invocation by Judge Rose at 9:04am
- c. Pledge at 9:05am

2. Convene meeting and establish quorum.

- a. Quorum was established with County Judge and all commissioners present

3. Public comments are welcome. Please limit comments to five minutes or less.

- a. No public comments

4. Consideration, discussion, and possible action regarding court order prohibiting outdoor burning in the unincorporated area of Kimble County.

- a. No action taken, burn ban remains lifted

- 5. Consideration, discussion, and possible action regarding status of county roads and related matters and road and bridge report submitted by Road and Bridge Superintendent, including discussion of Boone's Crossing repair and precinct priorities.**
 - a. ET Sparks provided road and bridge report covering November 15th to December 11, 2023.
 - b. Motion to accept ET's report made by Commissioner Dunagan, second by Commissioner Hoffman, all in favor, motion carries
- 6. Consideration, discussion, and possible action regarding request(s) for 911 addressing and name(s) of private roads.**
 - a. Kenda McPherson presented report regarding new road requests and 911 addresses
 - b. No new road requests and only two new 911 addresses requested for the month of November
 - c. Motion to approve and accept the 911 report made by Commissioner Schulze, second by Commissioner Dunagan, all in favor, motion carries
- 7. Consideration, discussion, and possible action regarding the Kimble County Central Appraisal Districts monthly property tax collection report to the Commissioners Court.**
 - a. Kenda McPherson provided report on the DMV Fee Collection and Distribution Report for November 2023 as well as the tax report for November 2023
 - b. Protest hearings still ongoing. Roughly 300 appeals pending
 - c. Motion to approve and accept the property tax collection report made by Commissioner Simon, second by Commissioner Schulze, all in favor, motion carries
- 8. Consideration, discussion, and possible action regarding the Kimble County Sheriff's Department monthly report to the Commissioners Court; including consideration, discussion, and possible action on 2024 Operation Lone Star and Operation Stonegarden state grants and with respect to the Homeland Security grant for the new communications tower and FAA.**
 - a. Sheriff Castleberry presents sheriff calls and citations with rough numbers for the year as of November

- b. Advised the new OLS grant money will only be \$600,000.00 instead of the requested 4 million. Multiple projects will be postponed and the potential of losing employees or a reduction in officer pay due to lack of funds. Will also impact ability to respond to border security issues.
- c. Sheriff suggests writing a letter to the Governor explaining the consequences of this lack of funding.
- d. Motion to approve sending a letter to the Governor expressing concerns regarding the reduction in OLS grant funding made by Commissioner Schulze, second by Commissioner Hoffman, all in favor, motion carries

9. Consideration, discussion, and possible action regarding the Kimble County Treasurer's Office monthly report to the Commissioners Court.

- a. Treasurer Stewart advised on new applications for the County Park Assistant position and regular Road and Bridge positions. No other news.

10. Consideration, discussion, and possible action regarding the Kimble County Judge's monthly report to the Commissioners Court including actions taken and to be taken under the Subdivision Rules.

- a. Judge Rose advised no new applications or variances to present
- b. Discussed submitting a claim for hail damage on courthouse roof. Will keep the Court posted on progress. This brought up the subject of the Restoration to which James from the Junction Eagle asked about submitting the new application. Judge informed all present the process will start in February of 2024

11. Consideration, discussion, and possible action regarding Kimble County participation in the TDEM State Emergency Assistance Registry including appointment of data coordinator (presentation by Kelly Millican, TDEM).

- a. TDEM rep Kelly Millican and Sherry Hubbard representing the Texas Silver-Haired Legislature spoke to the benefits of Kimble County participating in the State of Texas Emergency Assistance Registry (STEAR)
 - i. Opt-in program for handicap/ disabled citizens of Kimble County
 - ii. Extra layer to Code Red already in place and operated by the Sheriff's office
 - iii. No cost to the County

- b. Mrs. Hubbard proposed Kimble County establish this program and make participation in the STEAR program mandatory (pertaining to emergency management & local governmental agencies not the citizens)
- c. Motion for Kimble County to participate in the STEAR program and designate Randy Millican as its contact person made by Commissioner Simon, second by Commissioner Schulze, all in favor, motion carries

12. Consideration, discussion, and possible action on following items regarding 2024 elections in Kimble County.

- a. Motion to enter into a joint contract with the Kimble County Republican and Democrat parties to hold a joint primary election made by Commissioner Simon, second by Commissioner Dunagan, three in favor, Commissioner Schulze abstained, motion carries
 - i. County Clerk/ Voter Registrar Karen E. Page to circulate the contracts for signature. Once complete a Resolution adopting will be signed and made part of the Court records
- b. Motion to appoint Karen E. Page County Clerk as Manager for Central Court, Carolyn Hopkins as Judge and Kendra Powers as Tabulation Manager making up the Central Counting Station for 2024 elections made by Commissioner Schulze, second by Commissioner Simon, all in favor, motion carries
- c. Motion to approve election judges and alternate election judges on all 2024 Election Days and for Early Voting Counting Board for all 2024 elections made by Commissioner Schulze and Commissioner Simon, all in favor, motion carries
- d. Brief update on alternative voting location for Precinct 3. No action taken

13. Consideration, discussion, and possible action on the 2024 Kimble County Holiday Calendar.

- a. Discussion held regarding the 2024 vacation and closure schedule for the County employees/ Courthouse
- b. Motion to approve the 2024 schedule with the exclusion of providing New Years Eve 2024 off made by Commissioner Simon, second by Commissioner Dunagan, two votes “for” two votes “against”, Judge Rose breaks tie with a vote “for”, motion carries

14. Consideration, discussion, and possible action regarding order designating the first and third Tuesday of the month as the regular session of the Commissioners Court to convene at 9:00 A.M. in the county courtroom of the Kimble County Courthouse.

- a. Error noted on the agenda item. Should be second Tuesday of the month for regular sessions not the first
- b. Motion to approve the Commissioner's Court schedule as regular sessions to be held the *second* Tuesday of the month starting no earlier than 9:00am and the third Tuesday of the month earmarked for called sessions made by Commissioner Simon, second by Commissioner Schultz, all in favor, motion carries

15. Consideration, discussion, and possible action regarding Appointment and Re-Appointment of Emergency Services District Board members. Two-year terms for members. Jim Barker replacing Charles Hagood as an At Large member and Re-Appointment of Rick Wilson, Pct. 4. Terms expire on December 31, 2025.

- a. Motion to replace Mr. Hagood with Jim Barker and re-appoint Mr. Wilson for a term to expire on December 31, 2025 made by Commissioner Dunagan, second made by Commissioner Schulze, all in favor, motion carries

16. Consideration, discussion, and possible action regarding Re-Appointment of Kimble County Library Board of Trustee, Ann Lemmon, for a new two-year term expiring December 31, 2025 and possible replacement board member.

- a. Motion to approve Ms. Lemmon as the Library Board of Trustee for a term to expire December 31, 2025 made by Commissioner Simon, second by Commissioner Schulze, all in favor, motion carries

17. Consideration, discussion, and possible action regarding Re-Appointment of Kimble County Veterans Land Board, Rob Roy Spiller, Greer Kothmann and Brodie Caudle, for two-year terms. Terms expire December 31, 2025

- a. Motion to re-appoint Mr. Spiller, Mr. Kothmann and Mr. Caudle to the Veterans Land Board for a term to expire December 31, 2025 made by Commissioner Simon, second by Commissioner Schulze, all in favor, motion carries

18. Consideration, discussion, and possible action regarding Approval of bonds for Deputy County Clerk Carolyn Hopkins.

- a. Motion to approve the bond for Deputy County/ District Clerk Carolyn Hopkins made by Commissioner Simon, second by Commissioner Schulze, all in favor, motion carries

19. Consideration and discussion of potential windfarms and other alternative energy projects in Kimble County.

- a. Commissioner Schulze starts the discussion by advising of the possibility of 3 potential wind farms wanting to come in to Kimble County. Talk about a possible resolution, Road Use Agreement, bond requirements, ongoing easement issues, etc.
- b. No action taken at this time. More discussion to take place with the County Attorney and outside counsel

20. Consideration and approval of bills, accounts, and authorization to pay bills and accounts for Kimble County.

- a. Motion to approve and pay bills made by Commissioner Schulze, second by Commissioner Hoffman, all in favor, motion carries

21. Consideration, discussion, and possible action regarding amendment of the budget to conform to authorized revenues and expenditures and Order #CC-2023-16 authorizing same.

- a. Motion to amend the budget under Order #CC-2023-16 made by Commissioner Schulze, second by Commissioner Hoffman, all in favor, motion carries

22. Adjournment.

- a. Motion to adjourn made by Commissioner Dunagan, second by Commissioner Simon, all in favor, motion carries. Meeting adjourned at 11:55am

There being no further business, Court adjourned this 12th day of December, 2023

/S/ HAL A ROSE

Hal A. Rose, Kimble County Judge

Attest: /S/ KAREN E. PAGE

Karen E. Page, County Clerk

KIMBLE COUNTY COMMISSIONERS COURT MEETING

Notice is hereby given that the Kimble County Commissioners Court will convene in the County Courtroom of the Kimble County Courthouse, 501 Main Street, Junction, Texas 76849, at 9:00 a.m. on Tuesday, December 12, 2023

AGENDA

1. Call to order.
2. Convene meeting and establish quorum.
3. Public comments are welcome. Please limit comments to five minutes or less.
4. Consideration, discussion, and possible action regarding court order prohibiting outdoor burning in the unincorporated area of Kimble County.
5. Consideration, discussion, and possible action regarding status of county roads and related matters and road and bridge report submitted by Road and Bridge Superintendent, including discussion of Boone's Crossing repair and precinct priorities.
6. Consideration, discussion, and possible action regarding request(s) for 911 addressing and name(s) of private roads.
7. Consideration, discussion, and possible action regarding the Kimble County Central Appraisal Districts monthly property tax collection report to the Commissioners Court.
8. Consideration, discussion, and possible action regarding the Kimble County Sheriff's Department monthly report to the Commissioners Court; including consideration, discussion, and possible action on 2024 Operation Lone Star and Operation Stonegarden state grants and with respect to the Homeland Security grant for the new communications tower and FAA.
9. Consideration, discussion, and possible action regarding the Kimble County Treasurer's Office monthly report to the Commissioners Court.
10. Consideration, discussion, and possible action regarding the Kimble County Judge's monthly report to the Commissioners Court including actions taken and to be taken under the Subdivision Rules.
11. Consideration, discussion, and possible action regarding Kimble County participation in the TDEM State Emergency Assistance Registry including appointment of data coordinator (presentation by Kelly Millican, TDEM).
12. Consideration, discussion, and possible action on following items regarding 2024 elections in Kimble County:
 - a. to enter into a joint contract with the Kimble County Republican and Democrat parties to hold a joint primary election;
 - b. appointing Karen E. Page County Clerk as Manager for Central Count, Carolyn Hopkins as Judge and Kendra Powers as Tabulation Manager;
 - c. approval of election judges and alternate election judges on Election Day and for Early Voting Counting Board; and
 - d. update on alternative voting location for Precinct 3.
13. Consideration, discussion, and possible action on the 2024 Kimble County Holiday Calendar.
14. Consideration, discussion, and possible action regarding order designating the second Tuesday of the month as the regular session of the Commissioners Court to convene at 9:00 A.M. in the county courtroom of the Kimble County Courthouse and the fourth Tuesday of the month for called meetings.
15. Consideration, discussion, and possible action regarding Appointment and Re-Appointment of Emergency Services District Board members. Two-year terms for members. Jim Barker replacing Charles Hagood as an At Large member and Re-Appointment of Rick Wilson, Pct. 4. Terms expire on December 31, 2025.
16. Consideration, discussion, and possible action regarding Re-Appointment of Kimble County Library Board of Trustee, Ann Lemmon, for a new two-year term expiring December 31, 2025 and possible replacement board member.
17. Consideration, discussion, and possible action regarding Re-Appointment of Kimble County Veterans Land Board, Rob Roy Spiller, Greer Kothmann and Brodie Caudle, for two-year terms. Terms expire December 31, 2025
18. Consideration, discussion, and possible action regarding Approval of bonds for Deputy County Clerk Carolyn Hopkins.
19. Consideration and discussion of potential windfarms and other alternative energy projects in Kimble County.
20. Consideration and approval of bills, accounts, and authorization to pay bills and accounts for Kimble County.
21. Consideration, discussion, and possible action regarding amendment of the budget to conform to authorized revenues and expenditures and Order #CC-2023-16 authorizing same.
22. Adjournment.

This notice is given and posted pursuant to the Texas Open Meetings Act, Title 5, Chapters 551 and 552, Texas Government Code.


Hal A. Rose, County Judge

Filed December 7, 2023
at 3:12 o'clock P.M.
Karen E. Page, County Clerk, Kimble County, Texas

COMMISSIONER'S COURT
MEETING 12/12/2023

VISITORS PLEASE SIGN IN

1 Randy Millican

2 GREG NEAL

3 Kelly Millican

4 Sherry Hubbard

5 Anna Duan

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TO: Kimble County Commissioners Court

From: E.T. Sparks Road and Bridge Supervisor

Nov.15 2023

Hauled gravel CR273.

11/16/23

Hauled grinder ,ground road CR273.

11/17&18/23

Bladed CR120.

11/20/23

Bladed parts of CR141&322.

11/21/23

Hauled pipe to CR.211.

11/22/23

Hauled blade to CR473-1

11/27 28 29 30/23

Bladed rough parts of 473,4731,180,181,171.

Dec.4 2023

Moved grinder to CR 215.

12/5,6,7/23

Started grinding road,watering and rolling.

12/8/23

Went to San Angelo p/u water truck.

12/11/23

Repairs on blade, went to Center Point p/u skid steer.

RTS.FIN.012

FEE COLLECTION AND DISTRIBUTION REPORT

Date Range: 11/2023 - 11/2023

Start Month: November End Month: November Start Year: 2023 End Year: 2023 Office Category: County

Fee Category: All 134 - KIMBLE

Inventory/Item Counts		
Item Description	Items Sold Count	Void Count
30 DAY PERMIT	7	0
BLUE DISABLED PLACARD	11	0
DISABLED PERSON PLT	1	0
FARM TRLR PLT	5	1
FARM TRUCK PLT	1	0
ONE-TRIP PERMIT	3	0
PASSENGER-TRUCK PLT	22	0
PLATE STICKER	101	0
RED DISABLED PLACARD	3	0
TRLR PLT	6	0
WINDSHIELD STICKER	268	1
Total	428	2

Fees Collected	
Accounting Fees Description	Amount (\$)
REGISTRATION	
AUTOMATION FEE	7.50
CNTY ROAD BRIDGE ADD-ON FEE	2,890.00
DELQ TRANS PENALTY 2008	900.00
DISABLED VETERAN PLT	9.00
DUPLICATE RECEIPT	4.00
INSPECTION FEE-1YR	1,882.50
INSPECTION FEE-CW	88.00
INSPECTION FEE-OBNDL	8.25
INSPECTION FEE-TLMC	112.50
LATE REGISTRATION PENALTY	20.30
MOBILITY / CLEAN AIR FEE	75.00
ONLINE DISCOUNT	(30.00)
P&H 30-DAY PERMIT	175.00
P&H MAIL IN FEE	33.25
P&H ONE TRIP PERMIT	15.00
P&H PLATE STICKER	3,446.75
P&H TMP PERMIT FEE	47.50
P&H TXO COMP	(60.00)



Registration and Title System Report

RTS.FIN.012

FEE COLLECTION AND DISTRIBUTION REPORT

Date Range: 11/2023 - 11/2023

Start Month: [REDACTED]
Start Year: [REDACTED]
End Month: [REDACTED]
End Year: [REDACTED]
Office Category: [REDACTED]

November
All
134 - KIMBLE

Start Year: 2023
End Year: 2023
Office Category: County

Fees Collected	
Accounting Fees Description	Amount (\$)
P&H TXO FEE	142.50
P&H WALK IN FEE	1,467.75
P&H WINDSHIELD STICKER	13,562.65
REG FEE-DPS	251.00
REGIS. CREDIT REMAINING	(163.53)
REPLACEMENT FEE	54.00
SPECIAL OLYMPICS TEXAS FEE	1.00
TEMPORARY DISABLED PLACARD	15.00
TRANSFER	110.00
REGISTRATION - Sub Total	25,064.92
SALES TAX	
REGISTRATION EMISSIONS FEE	57.75
SALES TAX EMISSION FEE 1%	77.00
SALES TAX FEE	14,858.70
SALES TAX PENALTY FEE	157.59
TERP TITLE FEE	1,015.00
SALES TAX - Sub Total	16,166.04
TITLE	
TITLE APPLICATION FEE	871.00

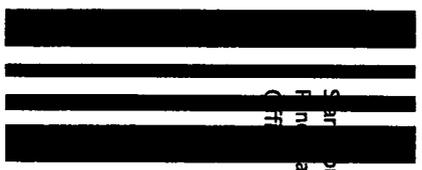


RTS.FIN.012

FEE COLLECTION AND DISTRIBUTION REPORT

Date Range: 11/2023 - 11/2023

Start Month: November End Month: November Start Year: 2023 End Year: 2023 Office Category: County
Funds Category: All
134 - KIMBLE



Fees Collected	
Accounting Fees Description	Amount (\$)
TITLE - Sub Total	871.00
YOUNG FARMER	
YOUNG FARMER PROGRAM	40.00
YOUNG FARMER - Sub Total	40.00
Total	42,141.96

Funds Distribution				
Funds Category	TxDMV Amount Due (\$)	County Amt Due (\$)	Other Amt Due (\$)	Total Amt Due (\$)
REGISTRATION				
AUTOMATION FEE	180.50	0.00	0.00	180.50
CO R & B FUND	8,578.83	8,578.84	0.00	17,157.67
DELO TRNSF CNTY	0.00	450.00	0.00	450.00
DELO TRNSF EDUC	70.00	0.00	0.00	70.00
DELO TRNSF FND6	380.00	0.00	0.00	380.00
DP CARD	15.00	0.00	0.00	15.00
DUPL RECEIPT	0.00	4.00	0.00	4.00
INSP TCEQ-1	534.00	0.00	0.00	534.00
INSP TCEQ-3	0.50	0.00	0.00	0.50
INSP TCEQ-4	20.00	0.00	0.00	20.00



RTS.FIN.012

FEE COLLECTION AND DISTRIBUTION REPORT

Date Range: 11/2023 - 11/2023

Start Month: November End Month: November Start Year: 2023 End Year: 2023 Office Category: County
All
134 - KIMBLE

Funds Distribution

Funds Category	TXDMV Amount Due (\$)	County Amt Due (\$)	Other Amt Due (\$)	Total Amt Due (\$)
INSP TERP	40.00	0.00	0.00	40.00
INSP TMF-EMISS	2.00	0.00	0.00	2.00
INSP TXMBLTY-1	934.50	0.00	0.00	934.50
INSP TXMBLTY-3	40.00	0.00	0.00	40.00
INSP TXMBLTY-4	35.00	0.00	0.00	35.00
INSP TXONLINE-1	540.00	0.00	0.00	540.00
INSP TXONLINE-2	0.25	0.00	0.00	0.25
MBLTY / CLN AIR	20.00	0.00	0.00	20.00
OPT RD & B FEE	0.00	2,910.00	0.00	2,910.00
OUTOFCNTY-CRDT	(121.50)	0.00	0.00	(121.50)
P&H CNTY MAILIN	0.00	16.10	0.00	16.10
P&H CNTY TMPT F	0.00	47.50	0.00	47.50
P&H CNTY TXO	0.00	7.50	0.00	7.50
P&H CNTY WALKIN	0.00	710.70	0.00	710.70
P&H DMV COMP	736.20	0.00	0.00	736.20
P&H TXO COMP	(60.00)	0.00	0.00	(60.00)
P&H TXO DISCNT	(30.00)	0.00	0.00	(30.00)
REG FEE-DPS	251.00	0.00	0.00	251.00

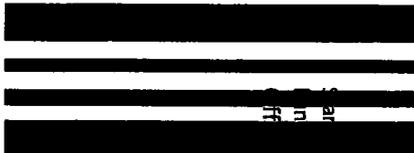


RTS:FIN.012

FEE COLLECTION AND DISTRIBUTION REPORT

Date Range: 11/2023 - 11/2023

Start Month: November End Month: November Start Year: 2023 End Year: 2023 Office Category: County
All
134 - KIMBLE



Funds Distribution					
Funds Category	TxDMV Amount Due (\$)	County Amt Due (\$)	Other Amt Due (\$)	Total Amt Due (\$)	
REPL FEE \$6	31.50	22.50	0.00	54.00	
SPCL OLYMPICS	1.00	0.00	0.00	1.00	
SPL TXDOT PART	9.00	0.00	0.00	9.00	
TRANS OF REGIS	55.00	55.00	0.00	110.00	
REGISTRATION - Sub Total	12,262.78	12,802.14	0.00	25,064.92	
SALES TAX					
REGIS EMISSIONS	0.00	0.00	57.75	57.75	
SALES TAX	0.00	0.00	15,016.29	15,016.29	
SLSX EMISSION1	0.00	0.00	77.00	77.00	
TEP TITLE FEE	0.00	0.00	1,015.00	1,015.00	
SALES TAX - Sub Total	0.00	0.00	16,166.04	16,166.04	
TITLE					
TITLE APPL FEES	201.00	335.00	0.00	536.00	
TITLE APPL-COMP	335.00	0.00	0.00	335.00	
TITLE - Sub Total	536.00	335.00	0.00	871.00	
YOUNG FARMER					
YOUNG FARMER FD	0.00	0.00	40.00	40.00	
YOUNG FARMER - Sub Total	0.00	0.00	40.00	40.00	



Texas Department of Motor Vehicles

Registration and Title System Report

RTS.FIN.012

FEE COLLECTION AND DISTRIBUTION REPORT

Date Range: 11/2023 - 11/2023

Start Month: November End Month: November Start Year: 2023 End Year: 2023 Office Category: County
In Category: All
Office: 134 - KIMBLE

Funds Distribution				
Funds Category	TxDMV Amount Due (\$)	County Amt Due (\$)	Other Amt Due (\$)	Total Amt Due (\$)
Total	1,275,828	15,371.4	16,206.04	1,297,405.44

12/12/2023 8:48:15AM

Totals for Entity: **BPGKM BPP KIMBLE COUNTY** Fiscal Year: **2023**

Year	Original Tax	Adjustments	Adjusted Tax	Base Tax Pd	Under	Disc	Eff Taxes Paid	Penalty	Interest	Att. Fee	Overage	Payments	Balance	%
2006	11.19	0.00	11.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11.19	.0000
2010	8.89	0.00	8.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.89	.0000
2011	10.01	0.00	10.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.01	.0000
2012	20.64	0.00	20.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.64	.0000
2013	4.36	0.00	4.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.36	.0000
2014	6.67	0.00	6.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.67	.0000
2015	107.84	0.00	107.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	107.84	.0000
2016	122.84	0.00	122.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	122.84	.0000
2017	56.89	0.00	56.89	0.99	0.00	0.00	0.99	0.12	0.62	0.35	0.00	2.08	56.90	.0174
2018	65.09	0.00	65.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65.09	.0000
2019	84.77	0.00	84.77	1.92	0.00	0.00	1.92	0.23	0.70	0.57	0.00	3.42	82.85	.0226
2020	78.88	0.00	78.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	78.88	.0000
2021	243.44	0.00	243.44	5.39	0.00	0.00	5.39	0.65	0.81	1.37	0.00	8.22	236.05	.0221
2022	1,013.66	0.00	1,013.66	591.11	0.02	0.00	591.13	71.44	33.81	21.27	0.00	717.63	422.53	.5892
Totals for All Delinquent Years														
Totals for All Years:														
	1,835.17	0.00	1,835.17	599.41	0.02	0.00	599.43	72.44	35.94	23.56	0.00	731.35	1,235.74	

Refunds Paid: 1,835.17 0.00 1,835.17 599.41 0.02 0.00 599.43 72.44 0.00 0.00 0.00 0.00 731.35 1,235.74 0.65

Effective Taxes Paid = Base Tax Pd + Under + Disc
 Amount Paid = Base Tax Pd + Penalty + Interest + Att. Fee+ Overage
 Balance = Adjusted Tax- Eff Taxes Paid

Fiscal Year to Date Recap Report

November 2023 (1/10/2023 - 11/30/2023)

12/12/2023 8:48:15AM

Totals for Entity: **GKM** **KIMBLE COUNTY** **Fiscal Year: 2023**

Year	Original Tax	Adjustments	Adjusted Tax	Base Tax Pd	Under	Disc	Eff Taxes Paid	Penalty	Interest	Att. Fee	Overage	Payments	Balance	%
1979	3.86	0.00	3.86	3.86	0.00	0.00	3.86	0.46	20.23	3.68	0.00	28.23	0.00	1.0000
1981	28.24	0.00	28.24	22.26	0.00	0.00	22.26	2.67	111.52	20.47	0.00	156.92	5.98	.7882
1985	20.15	0.00	20.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.15	.0000
1987	21.40	0.00	21.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21.40	.0000
1988	23.54	0.00	23.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23.54	.0000
1989	24.58	0.00	24.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24.58	.0000
1990	25.31	0.00	25.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.31	.0000
1991	58.02	0.00	58.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	58.02	.0000
1992	76.17	0.00	76.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	76.17	.0000
1993	82.23	0.00	82.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	82.23	.0000
1994	84.71	0.00	84.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	84.71	.0000
1995	97.94	0.00	97.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	97.94	.0000
1996	144.29	-52.33	91.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	91.96	.0000
1997	178.80	-56.38	122.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	122.42	.0000
1998	217.37	-62.67	154.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	154.70	.0000
1999	157.12	-51.55	105.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	105.57	.0000
2000	153.42	0.00	153.42	5.42	0.00	0.00	5.42	0.00	8.79	0.00	0.00	14.21	148.00	.0353
2001	76.97	0.00	76.97	41.84	0.00	0.00	41.84	0.00	64.44	0.00	0.00	106.28	36.13	.5436
2002	82.06	0.00	82.06	49.24	0.00	0.00	49.24	0.00	71.89	0.00	0.00	121.13	32.82	.8000
2003	840.39	0.00	840.39	48.75	0.00	0.00	48.75	0.00	67.27	0.00	0.00	116.02	791.64	.0580
2004	587.04	0.00	587.04	33.91	0.00	0.00	33.91	0.00	44.08	0.00	0.00	77.99	553.13	.0578
2005	643.00	0.00	643.00	33.07	0.00	0.00	33.07	0.00	40.35	0.00	0.00	73.42	609.93	.0514
2006	972.12	0.00	972.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	972.12	.0000
2007	830.41	0.00	830.41	12.91	0.00	0.00	12.91	0.00	13.68	0.00	0.00	26.59	817.50	.0155
2008	884.26	0.00	884.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	884.26	.0000
2009	1,080.34	0.00	1,080.34	74.71	0.00	0.00	74.71	1.51	76.23	6.90	0.00	159.35	1,005.63	.0882
2010	990.01	0.00	990.01	85.82	0.00	0.00	85.82	1.11	77.01	4.90	0.00	168.84	904.19	.0887
2011	1,203.25	0.00	1,203.25	117.10	0.00	0.00	117.10	4.69	111.51	19.48	0.00	252.78	1,086.15	.0973
2012	1,372.99	0.00	1,372.99	83.24	0.00	0.00	83.24	0.00	54.94	0.00	0.00	138.18	1,289.75	.0606
2013	1,651.09	0.00	1,651.09	165.44	0.00	0.00	165.44	10.14	143.40	38.22	0.00	357.20	1,485.65	.1002
2014	1,947.20	0.00	1,947.20	187.46	0.00	0.00	187.46	12.23	147.84	43.54	0.00	391.07	1,759.74	.0863
2015	3,335.82	0.00	3,335.82	443.25	0.00	0.00	443.25	42.95	363.62	145.71	0.00	985.53	2,892.57	.1329
2016	4,240.07	0.00	4,240.07	175.93	0.00	0.00	175.93	10.30	96.71	32.43	0.00	315.37	4,064.14	.0415
2017	4,206.04	0.00	4,206.04	314.73	0.00	0.00	314.73	26.02	168.93	77.23	0.00	586.91	3,891.31	.0748

Effective Taxes Paid = Base Tax Pd + Under + Disc
 Amount Paid = Base Tax Pd + Penalty + Interest + Att. Fee+ Overage
 Balance = Adjusted Tax- Eff Taxes Paid

Fiscal Year to Date Recap Report

November 2023 (1/10/2023 - 11/30/2023)

12/12/2023 8:48:15AM

Totals for Entity: All

Fiscal Year: 2023

Year	Original Tax	Adjustments	Adjusted Tax	Base Tax Pd	Under	Disc	Eff Taxes Paid	Penalty	Interest	Alt. Fee	Overage	Payments	Balance	%
1979	3.86	0.00	3.86	3.86	0.00	0.00	3.86	0.46	20.23	3.68	0.00	28.23	0.00	1.0000
1981	28.24	0.00	28.24	22.26	0.00	0.00	22.26	2.67	111.52	20.47	0.00	156.92	5.98	.7882
1985	20.15	0.00	20.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.15	.0000
1987	21.40	0.00	21.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21.40	.0000
1988	23.54	0.00	23.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23.54	.0000
1989	24.58	0.00	24.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24.58	.0000
1990	25.31	0.00	25.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.31	.0000
1991	58.02	0.00	58.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	58.02	.0000
1992	76.17	0.00	76.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	76.17	.0000
1993	82.23	0.00	82.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	82.23	.0000
1994	84.71	0.00	84.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	84.71	.0000
1995	97.94	0.00	97.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	97.94	.0000
1996	144.29	-52.33	91.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	91.96	.0000
1997	178.80	-56.38	122.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	122.42	.0000
1998	217.37	-62.67	154.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	154.70	.0000
1999	157.12	-51.55	105.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	105.57	.0000
2000	153.42	0.00	153.42	5.42	0.00	0.00	5.42	0.00	8.79	0.00	0.00	14.21	148.00	.0353
2001	76.97	0.00	76.97	41.84	0.00	0.00	41.84	0.00	64.44	0.00	0.00	106.28	35.13	.5436
2002	82.06	0.00	82.06	49.24	0.00	0.00	49.24	0.00	71.89	0.00	0.00	121.13	32.82	.6000
2003	840.39	0.00	840.39	48.75	0.00	0.00	48.75	0.00	67.27	0.00	0.00	116.02	791.84	.0580
2004	587.04	0.00	587.04	33.91	0.00	0.00	33.91	0.00	44.08	0.00	0.00	77.99	553.13	.0578
2005	643.00	0.00	643.00	33.07	0.00	0.00	33.07	0.00	40.35	0.00	0.00	73.42	609.93	.0514
2006	983.31	0.00	983.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	983.31	.0000
2007	830.41	0.00	830.41	12.91	0.00	0.00	12.91	0.00	13.68	0.00	0.00	26.59	817.50	.0155
2008	884.26	0.00	884.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	884.26	.0000
2009	1,080.34	0.00	1,080.34	74.71	0.00	0.00	74.71	1.51	76.23	6.90	0.00	159.35	1,005.63	.0692
2010	998.90	0.00	998.90	86.82	0.00	0.00	86.82	1.11	77.01	4.90	0.00	168.84	913.08	.0859
2011	1,213.26	0.00	1,213.26	117.10	0.00	0.00	117.10	4.69	111.51	19.48	0.00	252.78	1,086.16	.0865
2012	1,383.63	0.00	1,383.63	83.24	0.00	0.00	83.24	0.00	54.94	0.00	0.00	136.18	1,310.39	.0597
2013	1,655.45	0.00	1,655.45	165.44	0.00	0.00	165.44	10.14	143.40	38.22	0.00	357.20	1,480.01	.0899
2014	1,953.87	0.00	1,953.87	187.46	0.00	0.00	187.46	12.23	147.84	43.54	0.00	391.07	1,766.41	.0899
2015	3,443.66	0.00	3,443.66	443.25	0.00	0.00	443.25	42.95	363.62	145.71	0.00	995.53	3,000.41	.1287
2016	4,382.91	0.00	4,382.91	175.93	0.00	0.00	175.93	10.30	96.71	32.43	0.00	315.37	4,186.98	.0403
2017	4,282.93	0.00	4,282.93	315.72	0.00	0.00	315.72	26.14	169.55	77.58	0.00	588.99	3,947.21	.0741

Effective Taxes Paid = Base Tax Pd + Under + Disc
 Amount Paid = Base Tax Pd + Penalty + Interest + Alt. Fee+ Overage
 Balance = Adjusted Tax- Eff Taxes Paid

12/12/2023 8:48:15AM

Totals for Entity: **GKM** **KIMBLE COUNTY** Fiscal Year: **2023**

Year	Original Tax	Adjustments	Adjusted Tax	Base Tax Pd	Under	Disc	Eff Taxes Paid	Penalty	Interest	Alt. Fee	Overage	Payments	Balance	%
2018	8,216.69	0.00	8,216.69	183.14	0.00	-7.39	175.75	37.23	181.86	101.04	0.00	503.27	8,040.94	.0214
2019	8,812.45	-133.88	8,678.59	16.32	0.00	-6.61	9.71	44.50	151.22	114.42	0.00	326.46	8,668.88	.0011
2020	11,673.89	-208.25	11,465.64	2,221.90	0.00	-7.60	2,214.30	277.39	648.69	645.71	0.01	3,793.70	9,251.34	.1931
2021	40,990.33	-782.03	40,208.30	15,228.79	1.65	-13.31	15,217.33	1,648.97	2,154.63	3,531.71	0.00	22,564.10	24,990.97	.3785
2022	1,347,397.76	-1,678.45	1,345,719.31	1,289,733.39	3.80	1,413.56	1,291,150.75	22,021.96	8,678.71	9,569.97	5.51	1,330,009.54	54,668.66	.9595
Totals for All Delinquent Years														
	1,443,431.33	-3,025.52	1,440,405.81	1,309,282.48	5.65	1,378.65	1,310,666.78	24,142.13	13,497.55	14,355.41	5.52	1,361,283.09	129,739.03	
Totals for All Years:														
	1,443,431.33	-3,025.52	1,440,405.81	1,309,282.48	5.65	1,378.65	1,310,666.78	24,142.13	13,497.55	14,355.41	5.52	1,361,283.09	129,739.03	5.46
Refunds Paid:														
				-6,663.13		-68.13		-7.27	-1.86	-2.11	-0.01	-6,674.39		

Effective Taxes Paid = Base Tax Pd + Under + Disc
 Amount Paid = Base Tax Pd + Penalty + Interest + Alt. Fee+ Overage
 Balance = Adjusted Tax- Eff Taxes Paid

HANDBOOK for

**The State of Texas
Emergency Assistance
Registry
(STEAR)**

December 21, 2022



**STATE OF TEXAS EMERGENCY
ASSISTANCE REGISTRY**

STEAR

Contents

TDEM Mission	4
Executive Order RP57	4
Transportation Assistance Registry (TAR)	4
State of Texas Emergency Assistance Registry (STEAR)	4
STEAR Contracts	5
System Users	6
Individual Registrants.....	6
Home Health Organizations/Assisted Living Facilities/Nursing Facilities.....	7
Texas Information Referral Network (TIRN).....	8
STEAR Custodians	8
Roles and Responsibilities of STEAR Custodians.....	9
Medically Fragile/Wellness Checks	10
STEAR Registry Management and Maintenance.....	11
Data Retention	12
Utilizing STEAR Data	12
Termination of STEAR Data Custodian Appointments	13
STEAR Staff Members	13
STEAR Program Manager	13
STEAR Committee	14
Frequently Asked Questions	14
References and Contact Numbers	17
TDEM Website.....	17
Local Government.....	18
Public.....	18
American Community Survey (ACS).....	18
U.S. Census Bureau American Fact Finder.....	18
Meals-on-Wheels	19
FEMA.....	19
Red Cross	19

Screenshots of STEAR Online Registry	19
Log-In Screen	19
Individual Registrant View	20
Health Care View	20
STEAR Custodian View	21
Active Registrants View	22
Inactive Registrants View.....	22
Facilities View	23
Registration View.....	23

TDEM Mission

TDEM is charged with carrying out a comprehensive all-hazard emergency management program for the State and for assisting cities, counties, and state agencies in planning and implementing their emergency management programs. A comprehensive emergency management program includes pre and post-disaster mitigation of known hazards to reduce their impact; preparedness activities, such as emergency planning, training, and exercises; provisions for effective response to emergency situations; and recovery programs for major disasters. Chapter 418 of the Texas Government Code lays out an extensive set of specific responsibilities assigned to the Division.

*** Executive Order RP57**

To ensure the safe and efficient evacuation of Texans with special needs in the event of a disaster, the Governor's Division of Emergency Management is to coordinate with the Department of State Health Services, the Department of Aging and Disability Services, the Governor's Committee on Persons with Disabilities, and other appropriate state agencies to develop a statewide evacuation and shelter plan for persons with special needs. Executive Order RP57 requires the establishment and implementation of a data base to assist in the evacuation of special needs populations.

*** Transportation Assistance Registry (TAR)**

Originally known as Transportation Assistance Registry (TAR), which was instituted following Hurricanes Katrina and Rita. The registry provided individuals to self-identify the need for transportation assistance during hurricane evacuation. TAR included questions related to the needs of the individual to assist local planners to determine the type of transportation an individual may require. In 2013 TAR was replaced by the State of Texas Emergency Assistance Registry (STEAR) focusing on gathering more information about additional needs an individual may have for all-hazards.

State of Texas Emergency Assistance Registry (STEAR)

In March of 2013, the Texas Division of Emergency Management (TDEM) implemented the State of Texas Emergency Assistance Registry (STEAR) as a tool to assist those with access and functional needs and individuals with disabilities during an emergency event. The STEAR program provides local emergency planners and responders with information about the needs of individuals in their community.

STEAR focuses on gathering information about additional needs an individual may have, including disabilities, functional and access needs, and

transportation needs to assist emergency planners in developing appropriate emergency response plans to support individuals with specialized needs.

 The registry is *completely voluntary and free to local governments and to Texas citizens* with the exception of these statute requirements listed below.

- Chapter 242.0395 and 247.0275 of the Health and Safety Code requires nursing homes and assisted living facilities to register with the Texas Information and Referral Network to assist the state in identifying persons needing assistance if an area is evacuated because of a disaster or other emergency. Facilities are not required to identify individual residents who may require assistance, however, are required to notify each resident and the resident's next of kin or guardian regarding how to register with the Texas Information and Referral System.
<http://www.statutes.legis.state.tx.us/Docs/HS/htm/HS.242.htm>
<http://www.statutes.legis.state.tx.us/Docs/HS/htm/HS.247.htm>
- Chapter 142.0201 of the Health and Safety Code requires home and community support services agencies to assist their clients as necessary with registering for disaster evacuation assistance through 2-1-1 services provided by the Texas Information and Referral Network.
<http://www.statutes.legis.state.tx.us/Docs/HS/htm/HS.142.htm>

The registry **DOES NOT** guarantee assistance and registrants need to have a personal emergency plan in place. Putting together a grab it and go bag, making plans for service animals and pets, creating a household plan with family members, and tuning into local news or listening to the weather radio for more information on the hazard in the area.

STEAR Contracts

2-1-1 Texas Information and Referral Network (TIRN) has been used for several years in assisting Texans before, during, and after emergency events. In 1997, the 75th Legislature passed House Bill 2596 establishing operations as the single point of coordinator for the state health and human services and referral network. 2-1-1 has been committed to helping citizens connect with services they may need. Since 2007, the Texas Information and Referral Network has registered callers' information who felt that they may not be able to safely evacuate their homes in time of disaster.

2-1-1 has assisted the State of Texas Emergency Assistance Registry with trained operators who take sensitive information from the caller and fill out the form through the STEAR database. When the registrant contacts 2-1-1 they follow the following prompts to reach a trained operator: 1 for English, 2 for Spanish, and 0

for other languages. Once they have made the selection they will select 4 for STEAR. There are a number of places in the script, where 2-1-1 informs callers there is no guarantee that registering in the STEAR registry will guarantee someone will provide immediate assistance. 2-1-1 continues to assist citizens with critical safety information such as disaster assistance which includes: shelter locations, road closures, and evacuation routes. Services are available in multiple languages using in-house staff members or a translating services.

System Users

Individuals utilizing the STEAR database will have different applications that are available to them in which they have the ability to update registrant information, create accounts, deactivate accounts, and download a complete list of all registrants in their area.

Users are broken into the following groups:

Individual Registrants

Individuals of any age with disabilities, medically fragile, or have access or functional needs such as: limited mobility, communication barriers, require additional medical assistance during an emergency event, require transportation assistance, or require personal care assistance during an all-hazard event. Required information to register is the registrant's name, address (do not use P.O. Box as the physical address), phone number, and primary language.

If the jurisdiction is not participating, registrants are to contact their local emergency management office for more information. To check on whether the local jurisdiction is participating in the STEAR Program visit:

<https://www.tdem.texas.gov/response/state-of-texas-emergency-assistance-registry>

Additional questions asked to capture vital information for local emergency planners and responders are: emergency contact information, caregiver information, pets, transportation assistance for home evacuation, communication barriers, and the individual's disability, functional, or medical needs.

Texans can register for STEAR by using the following methods:

- Registering online at <https://stear.tdem.texas.gov>
- Dialing 2-1-1 or using video phone relay options of choice to contact 2-1-1 at 877-541-7905 (Texas Information Referral Network)
- Electronic/Paper forms
 - Forms can be found at: <https://tdem.texas.gov/stear/>
 - Completed forms can be faxed or emailed to:
 - Email: STEAR@tdem.texas.gov
 - Fax: 866-557-1074 (2-1-1)

Annual registration begins every January to ensure accurate and up-to-date information is available for local emergency planners and responders. Information in the database is normally kept in the system for 1 year, making it important re-registering is conducted. Each individual must fill out a separate STEAR form, even if he or she lives with several others also requesting this service. Registrants will not receive an email confirming their enrollment, if there are any questions regarding information, STEAR or a local government representative may contact the registrant.

Home Health Organizations/Assisted Living Facilities/Nursing Facilities

Assisted living facilities, nursing facilities, home health organizations, etc. that are licensed in the state are required to register their facility in the STEAR system. If the facility is not listed online they are required to complete Form 1085

https://assets-global.website-files.com/5f9fde680bd548c23d797aef/605a5fb2073392764719bec2_NursingAsstdL yngRegForm.pdf in order for the facility to be added to the STEAR database. Once the form has been completed the facility can send it to 2-1-1 by fax 866-557-1074 or by email to STEAR@tdem.texas.gov.

Texas Department of Aging and Disability Services
Form 1085 March 2017

State of Texas Emergency Assistance Registry (STEAR)

Contact Information for Data Collector

Organization	Contact Name
Contact Area Code and Telephone No.	Contact Email

STEAR Facility Registration Form - For use by assisted living facilities, nursing homes, etc. (this form should be completed for each facility)

1. Name of the facility	
2. Street address	Appt/ Suite No.
3. City	
4. ZIP code	
5. County	
6. Contact area code and telephone	
7. Estimated daily average census	
8. Do you have an evacuation plan for your facility residents if there is an emergency? <input type="checkbox"/> Yes <input type="checkbox"/> No	
9. Are there any additional comments or notes I should enter into your record?	

Form completed form to 866-557-1074

Forms can be filed electronically using Adobe Reader 3.0 or higher and saved as uniquely named PDF files

Once the completed form has been received the facility will be added to the database. The facility will then be able to locate the facility name and create an online account under health care provider. When registering patients into the STEAR database it is best for the facility to use internet explorer at this time to ensure the facility code that was assigned is connected to every new registrant. In the event the facility has registrants not connected, a tab will be present that informs the facility there are *records not attached to facility*. To correct this the facility will have to edit and update each registrant under the not attached to the facility while using internet explorer. This will then add the facility code to each registrant and removing the tab records not attached to facility. If the issue continues and is not corrected the facility can contact STEAR, to

have the code entered manually.

The online account also provides health care facilities the ability to add, edit, and deactivate registrants that are no longer connected to the facility or need STEAR

assistance. Annual registration is every January for registrants that are registered in the program under the health care facility.

Texas Information Referral Network (TIRN)

2-1-1 call specialists assist in registering individuals into the STEAR system. Specialists have access to the registration form only and cannot access the registrant's information once it has been submitted. They also cannot make any changes to a registrant's active record or delete a record from the system, due to security procedures to protect registrant's data once they register. 2-1-1 was advised to place a number two after the registrant's last name to alert the STEAR custodians of a duplicate entry during re-registration month. It is important for STEAR custodians to review their data in the registry monthly if not quarterly to remove any duplicates.

STEAR Custodians

To participate, local governments must have an appointed STEAR custodian(s) to obtain access to the registry and are responsible for their specific areas, which is defined by their zip code(s). Custodians are expected to check data monthly if not quarterly to have the most up to date information. Information can be downloaded to an Excel spreadsheet which can be used to sort the information, used for geocoding, and possibly uploaded to other software available in that jurisdiction, such as CAD, tracking systems, or GIS layers. This information is to also be used for developing emergency management plans and assist in preparedness and response activities in the specific area of the custodian.

Each local government uses the information differently and have the power to remove outdated registration data from the database. The STEAR Program Manager will not remove any information from the database unless it's a duplicate, family member has requested the registrant be removed, or assistance is requested by the STEAR data custodian to assist in removing old entries.

Examples of custodians: EMCs and emergency management staff, fire department or law enforcement staff members, health department, and volunteers. In order to appoint a new STEAR custodian, local jurisdictions should complete TDEM 202 STEAR Data Custodian Appointment Form available at https://assets-global.website-files.com/5fcfde680bd548c23d797aef/605a5fcae4909183cbb4e60f_TDEM-202.pdf. The completed form can be emailed back to Samantha.fabian@tdem.texas.gov or STEAR@tdem.texas.gov, faxed to 512-424-2444, or mailed.

Jurisdictions can appoint more than one STEAR custodian to assist with their STEAR data, each jurisdictions should have at least one primary custodian and several alternate custodians as approved the EMC. In order to protect the personal information provided by registrant's username and password information should not be shared with other city/county/volunteers who has not been appointed a data

custodian. If a STEAR custodian leaves their position it is the city's/county's responsibility to notify the STEAR Program Manager to remove the former data custodian's account and contact information from the call list. The STEAR Program Manager will also check in January during re-registration with each primary and alternate custodians to make sure there have not been any changes to custodians, contact information, etc.

Roles and Responsibilities of STEAR Custodians

As stated in the above paragraph, local STEAR data custodians are a critical component to the STEAR program. Any jurisdiction participating in or who would like to participate must identify and appoint a data custodian. A jurisdiction can appoint several data custodians which is a best practice in the event the primary data custodian becomes unavailable. This also provides for backup support especially during disaster response operations where STEAR data is being used to identify residents at risk and the coordination of potential needs.

Individuals appointed as local data custodians if it is not the Emergency Management Coordinator (EMC), should be individuals who have a role in the planning process and/or have access to the EMC or their representative. It is the STEAR data custodian's responsibility to ensure that STEAR data as well as any analysis is provided to the EMC and/or planning staff to facilitate the identification of individuals registered in STEAR so that emergency plans are inclusive on the needs of individuals with access and functional needs and individuals with disabilities. We refer to this concept as a whole community planning approach.

STEAR data custodian(s) are also to encourage citizens to register in the system by utilizing different methods such as: public meetings, phone call/text reminders, social media, newspaper ad, organizational websites, reminders on the water bill, etc.

The STEAR registry allows local health care providers, various home health care agencies, volunteer organization such as Meals-on-Wheels, schools, and other outreach groups, in addition to nursing homes and assisted living facilities to register their clients/patients in STEAR. STEAR data custodians should review their STEAR data so health care providers can be identified, and information is provided to the EMC or their representative to ensure emergency planning documents are inclusive of these types of facilities. STEAR data custodians and local EMCs should be checking in with nursing homes and assisted living facilities in the area, ensuring they have an emergency plan in place, and reminding the facility they need to register each patient separately. Registering a facility does not mean the patients are automatically registered as well.

Appointed data custodian are given access to information that contains personal information such as name, address, telephone numbers, and emergency contacts. In addition, STEAR registration data contains sensitive information regarding a

registrant's access and/or functional need and medical information. It is the local data custodian's responsibility to ensure the information contained in the STEAR, is protected from unauthorized access and used for official use only. Only individuals who have been appointed STEAR data custodians in addition to EMCs and first responders should have access to specific information contained in a registrant's STEAR record. The development and use of statistical data to facilitate emergency planning is releasable since that data does not identify specific persona/medical information.

Medically Fragile/Wellness Checks

Medically fragile individual refers to any individual who, during a time of disaster or emergency would be particularly vulnerable because of a medical condition, including individuals with:

- Alzheimer's disease and other related disorders
- Receiving dialysis services
- Who are diagnosed with a debilitating chronic illness
- Who are dependent on oxygen treatment
- Who have medical conditions that require 24-hour supervision from a skilled nurse

Wellness checks will be done in the event of:

- An extended power, water, or gas outage
- A state of disaster declared
- Any other event considered necessary by the commission, the department, or the division

If more than one disaster is declared for the same event, or the same event qualifies as an event requiring a wellness check for multiple reasons under events listed above, one wellness check is required to be conducted.

Wellness checks for the medically fragile individuals during certain emergencies will need to be done by STEAR Data Custodians with the help of:

- Public health and public safety personnel
- Commissioned law enforcement personnel
- Fire protection personnel including volunteer firefighters
- Emergency medical services personnel including hospital emergency facility staff
- Members of the National Guard
- Members of the Texas State Guard

Each county and municipality shall adopt procedures for conducting wellness checks in compliance with the minimum standards.

Wellness checks must include:

- An automated telephone call and text to the individual
- A personalized telephone call to the individual
- If the individual is unresponsive to a telephone call, an in-person wellness check and;
- Be conducted in accordance with the minimum standards prescribed by division rule and the procedures of the applicable county or municipality

Wellness checks must be conducted as soon as practicable but not later than 24 hours after the event requiring a wellness check has occurred. Wellness checks must ensure that the individual has continuity of care and the ability to continue using electrically powered medical equipment if applicable.

The STEAR Program Manager will conduct verification checks that wellness checks have been done to ensure that the individuals listed as medically fragile have been notified by the participating jurisdiction.

STEAR Registry Management and Maintenance

Appointed STEAR data custodians should practice logging into their STEAR accounts to access and review their STEAR data at least quarterly, however monthly would be best. This will ensure data custodians have consistent visibility of their data, can identify old, outdated data, and be aware of data changes. The STEAR registry changes constantly as new registrants are enrolled and individuals no longer needing to be enrolled in STEAR are removed.

Pre-Incident- As part of the preparedness activities STEAR data custodians should practice accessing their registry information for all hazards. Preparedness activities can include, prior to severe weather seasons (spring and fall), hurricane season (for coastal jurisdictions, during seasonal wildfire periods, tornados, flood events, power outages, search and rescue, evacuations, etc. Using this information during planning stages using maps or other GIS data can provide significant information in determining the proximity to known risk areas and identifying clusters versus isolated individual or facilities. Coordination assessing procedures for response operations can, identify potential resource needs, identify resource availabilities and gaps, and allow for the development of contingency plans.

As jurisdictions prepare for specific types of hazards, the data custodian should provide the EMC updated reports on their STEAR registrants in order to determine which of their residents registered in STEAR would be vulnerable to that hazard.

Working with local EMCs and public information officers, STEAR data custodians can play a role in building relationships with the public and private sector. Publicizing

and marketing the STEAR program within communities encourages individuals to register early and before a severe weather. As mentioned earlier, the use of the city/county social media page at different times of the year is good practice to ensure residents are aware of the STEAR program.

Data Retention

The STEAR Program has established a 24-month retention period for STEAR data from the date a record is created, or existing record is updated. This will assist in reducing the amount of older data in the STEAR database. Any data older than two years old is generally considered not accurate information. Currently STEAR data custodians have the ability to remove old records at any anytime. A best practice to consider is prior to removing old data, export STEAR data into an excel sheet and save the information if the data custodian wishes to keep a copy of their STEAR data before removing records. During reenrollment in January, the STEAR Program Manager will remove registries older than two years and remove any duplicates in the system. If the local jurisdiction data custodian does not want old records removed, it is their responsibility to inform the STEAR Program Manager prior to January.

Utilizing STEAR Data

Using STEAR data will depend on what software and systems are available in the city/county. There are different ways to use STEAR data in response to all hazards that may occur. The primary STEAR data custodian in conjunction with the EMC if not the data custodian has the ability to implement their own rules with alternate custodians as they deem necessary when sending out reminders or notifications in their community, mapping the data in their community, etc.

Few examples of what cities and counties have used to integrate the data into systems like Everbridge or GIS mapping.

Everbridge- Using STEAR data in notification systems like Everbridge can assist your community with sending out mass notifications by phone, text, and email. Utilizing mass notification systems allows you to quickly and easily send emergency communication through available interfaces your city/county has available.

Geographic Information System (GIS) Mapping- Utilizing GIS mapping can assist in STEAR data management and visualization of STEAR registrants and their specific needs in the community. All phases of emergency management depend on accurate and up to date data. This is why downloading the data from STEAR monthly if not quarterly is important when an emergency event occurs. Mapping the STEAR information will help identify the registrants in the city/county with disabilities, access and functional needs, and transportation needs, who will need assistance during preparing, responding, and recovering stages.

Termination of STEAR Data Custodian Appointments

When a STEAR data custodian leaves their position as a STEAR data custodian, the Texas Division of Emergency Management, STEAR Program Manager must be notified of all changes to data custodian appointments. Notices can be sent to Samantha.fabian@tdem.texas.gov or STEAR@tdem.texas.gov. This will ensure the division maintains an accurate list of all active data custodians as well as their contact information.

STEAR Staff Member

STEAR Program Manager

- Develop policies and procedures as they pertain to the STEAR program.
- Manage any contracts related to the STEAR program. This includes developing, requesting funding, approving invoicing, and reviewing and approving status reports.
- Host and lead the STEAR Committee including scheduling, developing and distributing agenda and meeting minutes, and implementation of best practices as recommended by the committee.
- Working with the contractors to develop and deliver training for Data Custodians.
- Developing and delivering STEAR workshops or briefings at conferences and meetings, as requested.
- Developing and maintaining flyers, brochures, business cards, and PSAs for the STEAR program.
- Maintaining and updating STEAR TDEM forms and documentation.
- Writing newsletter updates as requested.
- Work with the STEAR Committee to review and approve STEAR questions annually.
- Provide planning, development and evaluation of the STEAR program.
- Provide technical assistance for the STEAR program during emergency and non-emergency operations.
- Provide consultative services and technical assistance for citizen STEAR users such as registration, account creation and access issue resolution and for government STEAR users such as coordination of Local Data Custodian Appointment Forms, account creation and access issue resolution.
- Coordinate day-to-day activities to include monitoring the STEAR Help Desk process email account, forwarding action items and submitting STEAR website updates.
- Monitor STEAR program outcomes and program initiatives, identify gaps and make recommendations for improvement.
- Serve as a liaison within the division, regarding the STEAR program, to assist local officials, citizens and other emergency response entities and facilitate interest in the program.

- Develop performance reports and maintain appropriate statistics and performance metrics.
- Attend work regularly and observe approved work hours in accordance with agency leave and attendance policies.
- Perform other duties as assigned.

STEAR Committee

The STEAR committee is made up of state and local government representatives who have a vested interest in the program. The committee was developed back in 2011 at the request of Chief Kidd to look at the program and determine how the mostly coastal TAR system could be expanded to include an all-hazards approach for the entire state and enhance and update the registry system. The committee actively meets throughout the year to discuss recommendations and requests from state and local government representatives.

Frequently Asked Questions

1. Can 2-1-1 provide information on individuals registered in my city?

No, 2-1-1 cannot provide you information from the registry. The call specialists at 2-1-1 do not have access to the database in order to retrieve information, only the forms to input the information. To obtain information from the registry, you will need to assign a data custodian and then you will be provided a User ID and Password to access the system. This requirement is for security purposes so that unauthorized individuals cannot obtain personal information on the registrants. A Data Custodian appointment form is located on the TDEM web site at: https://assets-global.website-files.com/5fcfde680bd548c23d797aef/605a5fcae4909183cbb4e60f_TDEM-202.pdf

2. Who should be the data custodian?

The data custodian can be any individual the local government decides will be appropriate. Some examples include: EMCs, fire department or law enforcement staff members, health department, and volunteers. A data custodian can be assigned for a single city, several cities, a county or several counties. Some local governments who don't have enough staff members to participate in this program are pooling resources. This is especially helpful for those local governments who have only a few individuals registered.

3. Can there be more than one data custodian?

Local governments can assign as many data custodians they decide they need. Some data custodians are covering the entire county, other jurisdictions have assigned several. We do require that each data custodian

be formally assigned so that they receive their own UserID and Password for the system. This is due to security reasons.

4. Who selects and appoints the Data Custodian?

The local government leadership should make the decision as to who they will assign as data custodians. The registry contains personal information on registrants and local governments should use caution when assigning a data custodian since they will have access to this information. Appointment must be made by the Judge, Mayor, County Commissioner, City Manager, or an appointed Emergency Management Coordinator (EMC) for the city or county they are being appointed for.

5. What training is available for the selected data custodian?

TDEM periodically schedules a Data Custodian Training webinars. The training lasts for 1 ½ hours and are posted on PreparingTexas.org. Additionally, the training information is distributed to assigned data custodians as well as your TDEM District Coordinator. New custodians should review the official handbook and PowerPoint presentations for more information on STEAR.

6. How do I register as the data custodian?

An appointment form is available on the TDEM web site at: https://assets-global.website-files.com/5fcfde680bd548c23d797aef/605a5fcae4909183cbb4e60f_TDEM-202.pdf. The completed form can be mailed, faxed, or e-mailed to TDEM to the address on the form. Once assigned, the data custodian will receive an e-mail from with their UserID and Password and instructions on how to access the registry.

7. Can 2-1-1 be the Data Custodian?

No, 2-1-1 cannot act as a local government data custodian.

8. Can we use a volunteer organization to assist with Data Custodian duties?

Yes. Many jurisdictions utilize volunteers to assist with data custodian duties and some have assigned a volunteer as the data custodian. The registry contains personal information on registrants and local governments should use caution when assigning a data custodian since they will have access to this information.

9. Can the state geocode registrants for cities and counties?

While the capability is not currently available, TDEM continues to look at solutions to assist with geo-coding STEAR data.

10. Can cities and counties correct registrations directly into the system?
Yes, STEAR custodians can make corrections, deactivate, and remove old entries. Retention period for old data is 2 years, anything older than 2 years is not considered to be accurate information.

11. Has anyone on the STEAR Committee used the STEAR data for a disaster response?

Yes, several local jurisdictions have used STEAR data in preparation for disaster events and in response to them. Here are just a few examples on how STEAR data has been used; Harris County and the City of Corpus Christi used their STEAR data in response to Hurricane Harvey. In addition, TDEM used STEAR data for search and rescue operations for both Hurricane Ike and Hurricane Harvey, and the 2016 Floods. TDEM also provided STEAR data to the communities of Franklin in Robertson County and Alto in Cherokee County after being impacted by tornado events to assist with identifying STEAR registrants during search and rescue operations. Grayson County used their STEAR data to determine who in their county affected by the power outages were power dependent and conducted welfare checks.

12. What information from STEAR can we share with volunteer fire departments and others who might provide transportation for those registered?

That depends upon the local government's decision on how they plan to use the information. If your volunteer fire departments assist with evacuation or provide assistance to individuals with needs during a response, then yes, you can provide the information to them. Some local governments provide the information to fire departments, emergency medical services, law enforcement agencies and others, and geocode the information so that first responders can use the information for response.

13. Is there a template available to incorporate STEAR into our emergency management plan?

No, there is not currently a template that can be used to incorporate the use of STEAR data into your emergency management plan. Please feel free to speak to your Regional Planner in the TDEM Plans Unit about working with you on incorporating this into your planning documents. As part of the preparedness activities for your city/county, STEAR data custodians should practice accessing their registry information for all hazards.

14. Is there a web site where the STEAR information is available?

Yes, STEAR information can be found on the TDEM web site at:
<https://www.tdem.texas.gov/response/state-of-texas-emergency-assistance-registry>

15. If a jurisdiction chooses not to participate, are residents informed of that decision?

No, the general public will only receive notice when attempting to register for STEAR. If the city or county is not actively participating a notification will appear informing the registrant that the jurisdiction, they reside in is currently not participating in the STEAR program and to contact their local emergency management office for more information.

Participation in the STEAR Program is voluntary for local governments. All forms used for registration, flyers, and 2-1-1 provide disclaimers that inform the registrant that that local governments use information in STEAR in different ways and that they should check with the local emergency management office to determine how their information is used.

For the jurisdiction participating map visit:

<https://www.tdem.texas.gov/response/state-of-texas-emergency-assistance-registry>

16. What is the level of expectations created by a resident who registers? As mentioned above, registrants are provided disclaimers when registering it DOES NOT guarantee specific services during an emergency and registrants must have an emergency plan of their own as well.

17. Can the database be broken down by jurisdictional area and if not, at what level can the information be separated?

Database information is provided primarily by Zip Code within cities and counties. The information can be exported from the registry database in MS Excel or comma separated value (.csv) format. The MS Excel spreadsheet can be filtered by any column in the document. CSV format is used for importing into databases. Data custodians should review registrants to determine if they fall into their jurisdiction. Once determined, notify STEAR@tdem.texas.gov with the information. They will associate those individuals within your jurisdiction and disassociate those that don't belong to you.

References and Contact Numbers

TDEM Website

All documents and forms related to STEAR are available online for both local government officials and general public.

Local Government

- STEAR One-page Flyer (English and Spanish)
- STEAR Bi-fold Flyer (English and Spanish)
- STEAR Half-page (English and Spanish)
- Nursing Home and Assisted Living STEAR Registration Form
- STEAR Individual Registration Form (English and Spanish)
- STEAR Data Custodian Appointment Form
- STEAR Local Government Frequently Asked Questions
- Individual Registration Frequently Asked Questions
- Point of Contact for STEAR

<https://www.tdem.texas.gov/response/state-of-texas-emergency-assistance-registry>

Public

- Who Should Register Information
- STEAR One-page Flyer (English and Spanish)
- Registration online link
- 2-1-1 contact information
- Registration forms:
 - Nursing Home and Assisted Living STEAR Registration Form
 - STEAR Individual Registration Form (English and Spanish)
- Required information to register
- Additional questions asked to capture vital information for local emergency planners and responders
- Individual Registration Frequently Asked Questions

<https://www.tdem.texas.gov/response/state-of-texas-emergency-assistance-registry>

American Community Survey (ACS) The American Community Survey (ACS) asks Texas residents about six types of disabilities/functional and access needs such as: hearing, vision, cognitive, ambulatory, self-care, and independent living difficulty. This will provide city and county EMC's more information on the needs of their community and compare to the number of registrants into STEAR that may not be reflected.

<https://www.census.gov/topics/health/disability/guidance/data-collection-acs.html>

U.S. Census Bureau American Fact Finder Local emergency managers and planners are able to input their county or city locations while selecting disability to obtain the U.S. Census data on the number of people in their immediate area that has a disability. This

would assist in planning and again the ability to compare numbers of active registrants in the STEAR database vs census data.

<https://factfinder.census.gov/faces/nav/jsf/pages/index.xhtml>

Meals-on-Wheels

<https://www.mealsonwheelstexas.org/>

(512) 547-7141

FEMA

www.fema.gov

Red Cross

www.redcross.org

National- 800-733-2767

Golf Coast Assistance Line 866-526-8300

Screenshots of STEAR Online Registry

Log-In Screen

Need an account?

About the STEAR website
The STEAR website allows you to register yourself and/or other family members, friends and clients in the State of Texas Emergency Assistance Registry.

****Registering for STEAR doesn't guarantee you assistance in an emergency.****

Public

Healthcare Provider

Already have an account?

If you already have a User account, please enter your login credentials below:

Username
Enter Username

Password
Enter Password

Remember Me

[Forgot username](#) | [Forgot password](#)

COUNTY OF KIMBLE §
STATE OF TEXAS §
 §

ORDER AMENDING BUDGET FOR 2023

WHEREAS, Section 111.010(c) of the Texas Local Government Code provides that the commissioners court of a county, by order, may amend the budget to transfer an amount budgeted for one item to another budgeted item without authorizing an emergency expenditure; and,

WHEREAS, the Kimble County Commissioners Court has received revenues and made expenditures in the period since the last Commissioners Court meeting and during this meeting that may require amendment of the 2023 budget.

BE IT THEREFORE ORDERED that the 2023 budget is hereby amended to conform to revenues and expenditures authorized and approved by the Court in this meeting.

ORDERED this the 12th day of December, 2023.



HAL A. ROSE
COUNTY JUDGE



BRAYDEN SCHULZE
COMMISSIONER PCT. 1



KELLY SIMON
COMMISSIONER PCT. 2



DENNIS DUNAGAN
COMMISSIONER PCT. 3



KENNETH HOFFMAN
COMMISSIONER PCT. 4

ATTEST:



KAREN PAGE, County Clerk

